



THE BAY
LEARNING TRUST

Code of Conduct (Parent and Carer)

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PARENT/CARER CODE OF CONDUCT

1 Introduction

We believe that educating children is a process that involves partnership between parents and carers, class teachers and the community. We have always worked very hard to establish good communication with parents and carers and believe that our success is due in no small part to the strong relationships we enjoy with our parents and carers.

In a very small minority of cases, however, we can experience incidences of poor behaviour by parents and carers. The aim of this policy is therefore to clarify what we expect of our parents and carers in terms of their relationship with us, and what actions we may take when we encounter unacceptable behaviours.

2 Aims of this policy

- a) To outline our expectations of how we will work together with parents and carers and the behaviours parents and carers are expected to meet;
- b) To outline the action our schools will take if the conduct of parents and carers does not meet the expectations outlined in this policy; and
- c) To support the mission, values and vision of The Bay Learning Trust, (the Trust).

3 Expectations of parents and carers

In addition to following the guidance set out in our Home-School Agreements we encourage parents and carers to:

- a) always respect the ethos and values of each of our schools;
- b) always let school know if there are any concerns or issues that may be affecting a pupil's learning, behaviour or ability to do their homework, so that any issues can be resolved quickly;
- c) understand that both teachers and parents and carers need to work positively together for the benefit of their children;
- d) understand that all members of the community should be treated with respect and therefore set a good example in their own speech and behaviour;
- e) correct their child's actions, especially where it could lead to conflict, aggressive or unsafe behaviour; and
- f) follow the process outlined in the Trust Complaints Policy if they are looking to make a complaint against school.

4 Unacceptable behaviour

In order to support a peaceful and safe environment in our schools, the following behaviours/actions will not be tolerated by parents and carers:

- a) using offensive or profane language, swearing, cursing or displaying temper anywhere on school premises or during a phone call;
- b) cause or permit a nuisance on the school's premises in contravention of s.547 Education Act 1996;
- c) making disparaging, libellous or slanderous comments about a member of staff at one of the Trust schools or about the Trust generally (including on social media sites). Any concerns a parent or carer may have must be made through the appropriate channels i.e. speaking to the Executive Headteacher/Headteacher or Chair of the Trust Board;
- d) sending abusive or threatening messages via email, text, voicemail etc;
- e) presenting disruptive behaviour which interferes, or threatens to interfere, with the operation of the school;
- f) threatening to inflict harm to a member of staff, local governor, director, visitor, fellow parent or carer, or pupil irrespective of whether or not the behaviour constitutes a criminal offence;
- g) approaching someone else's child in order to chastise them because of the actions of that child towards the parent or carer's own child;
- h) using physical aggression towards another adult or child, including physical punishment against a parent or carer's own child on school premises;
- i) undertaking any forms of harassment against any member of staff at any of the Trust schools (this can be evidenced through repeated instances of any of the above);
- j) damaging or destroying school property;
- k) smoking, taking illegal drugs or consuming alcohol on school premises or bringing dogs, other than assistance dogs, on to school premises.

5 Dealing with unacceptable behaviour

Should any of the behaviours/actions in clause 4 above take place, the school may feel it necessary to apply restrictions to the offending adult's contact with the school. Any such restrictions will be tailored to deal with the individual circumstances of the unacceptable conduct and may include one or more of the following:

- a) putting in place a communication strategy to limit the point of contact and the frequency of the times that communications may be sent/made or reviewed;
- b) banning the offending adult from making contact with the school by telephone except through a third party e.g. a friend or relative acting on their behalf;
- c) banning the offending adult from sending emails to individual and/or employees or governors/directors and insisting they only correspond by letter;

- d) banning the offending adult from entering the school premises except by appointment;
- e) banning the offending adult from accessing any school building except by appointment;
- f) requiring contact to take place with one named member of staff only;
- g) restricting telephone calls to specified days/times/duration; and/or
- h) requiring any personal contact to take place in the presence of an appropriate witness.

When the decision is taken to apply any of the above restrictions or conditions, the Executive Headteacher/Headteacher of the school will contact parents and carers in writing to explain:

- Why the decision has been taken;
- What action is being taken; and
- The duration of that action.

The school fully reserves the right, where it feels it necessary, to report matters to the police or other appropriate authorities. It may also consider taking legal action. In such cases, the school may not give the complainant prior warning of its actions.

6 Inappropriate use of Social Media Site

Social media websites are unfortunately being used increasingly to fuel campaigns and complaints against schools, headteachers, staff, and in some cases other parents and pupils. Parents and pupils are reminded that the law prohibits statements being made which are malicious, have the intention to cause harm or harass another. False statements published about individuals may also amount to defamation and be subject to civil action.

The Trust considers the use of social media websites in this way to be unacceptable and not in the best interests of the children or the whole school community. Parents and carers are encouraged to raise any concerns through the appropriate channels so they can be dealt with fairly, appropriately and effectively for all concerned.

In the event that any pupil or parent or carer of a pupil is found to be posting libellous or defamatory comments on Facebook or other social media sites, they will be reported to the appropriate 'report or 'abuse' section of that social network site. Parents and carers are reminded that all social media sites have clear rules about the content which can be posted on the sites and they provide robust mechanisms to report contact or activity, which breaches these rules. Our schools will also expect that any parent or carer or pupil remove such comments immediately and in serious cases, will consider its legal options with any such misuse of social networking and other sites.

Finally, all our schools are committed to tackling the issue of cyberbullying and therefore will take appropriate action against pupils or parents or carers should inappropriate social media posts be used to publicly humiliate another pupil or parent or carer at school.