



Morecambe Bay
Academy

Morecambe Bay Academy
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19th September 2024

Dear Parent/Carer

Year 7 Parents' Evening - Thursday 10th October 2024

I am writing to invite you to attend our Year 7 Parents' Evening on Thursday 10th October from 4.00pm to 7.00pm. We would like all parents/carers to have the opportunity to discuss their child's first term in school and the year ahead.

Although the evening is face-to-face in school, we run an online appointment booking system using the website 'SchoolCloud'. The website allows you to choose your own appointment times with teachers and, once you've booked them, you will receive an e-mail confirming your appointments schedule.

The window for booking appointments will open at 10.00am on Thursday 3rd October and close at 12 noon on Wednesday 9th October. Please visit <https://morecambabayacademy.schoolcloud.co.uk> to log in and book your appointments. No login code is required. You will need to enter your name and your child's name and date of birth. These must match the details we have on the school system, which may mean you need to try a different prefix, such as Ms rather than Miss. You will also be asked to enter your email address so that you can receive confirmation of your appointments schedule.

We have provided a guide attached to this letter on how to make appointments. As you will see in the guide, the system can automatically make appointments for you with your child's teachers for all of their subjects. If you would like to make an appointment with Miss Finan (Head of Year 7), please contact school reception. The system also ensures that you have adequate travel time between appointments as teachers will be in different locations. A map of locations is on the next page.

If you have any problems with booking appointments or with online access, please contact school and we will do everything we can to help.

Yours sincerely

Mr A Korab
Deputy Headteacher

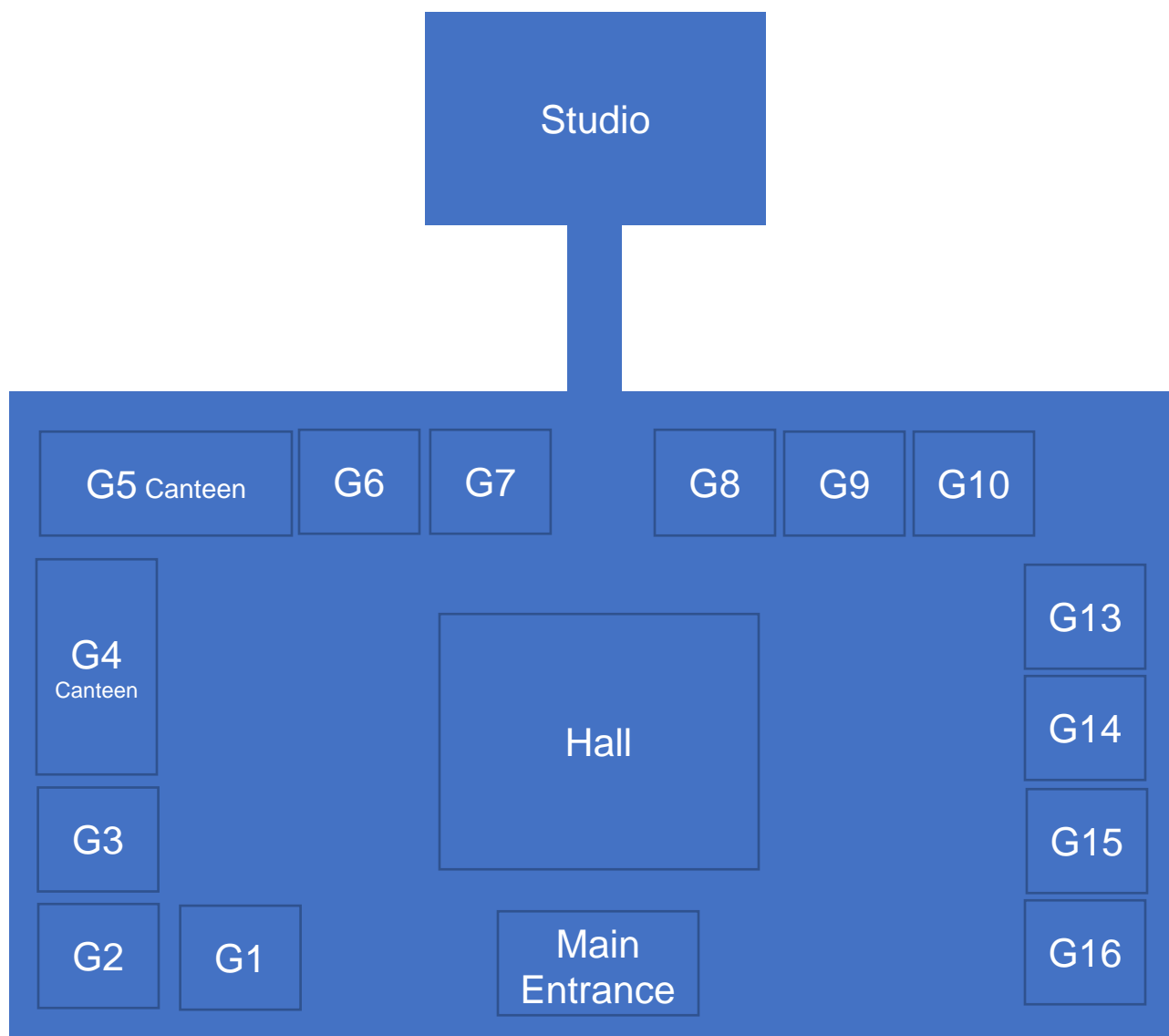
Belong | Believe | Achieve

Executive Headteacher Mr J Cowper
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THE BAY
LEARNING TRUST

Subject locations



G1 – Art

G2 – Computing

G3 – Geography

G10 – Technology

G13 – Music

G14 – Life

G15 – French

G16 – History

Hall – English, Drama and Maths

Studio – Science and PE